TOWNSHIP OF HUME COUNTY OF HURON PORT AUSTIN, MICHIGAN FINANCIAL REPORT MARCH 31, 2005

AUDI7	FING PR	968,	CEDURES REPORT as amended. Filling is mendelory.					
Local G	overnment T			cal Governmen		**************************************	Co	unty
Audit Da			10.11	HUME TO	OWNSHIP ate Accountant Report	Submitted to Sta	te:	HURON
L	······································				6	/1/2005		
Reporti Departi	ed in acco	orda at fo	e financial statements of thince with the Statements of or Financial Statements for ury.	f the Goven	rmental Accounting	Standards	Roard (GA	ISBI and the Unifor
		nplie	ed with the Bulletin for the A	udits of Loc	al Units of Governi	ment in Michi	igan as rev	ised.
2. We	are certif	ied	oublic accountants register	ed to practic	e in Michigan.			
We furt	her affirm ort of com	the me	following. "Yes" responses nts and recommendations	have been	disclosed in the fin	ancial statem	nents, inclu	iding the notes, or in
You mu	st check t	he a	pplicable box for each item	below.				
yes	X no	1.	Certain component units/f	unds/agenci	es of the local unit	are excluded	from the	financial statements
yes	<b></b> ■ no	2.	There are accumulated of earnings (P.A. 275 of 1980	deficits in o )).	ne or more of thi	is unit's unre	· eserved fu	nd balances/retaine
yes	🗷 no	3.	There are instances of no 1968, as amended).	on-complian	ce with the Unifor	m Accounting	g and Bud	geting Act (P.A. 2
yes	X no	4.	The local unit has violated or its requirements, or an o	d the conditi	ons of either an or under the Emerge	rder issued u ency Municipa	inder the M al Loan Ac	Junicipal Finance A t.
yes	™ no	5.	The local unit holds depos of 1943, as amended [MC	sits/investme L 129.91], o	ents which do not or P.A. 55 of 1982, a	comply with a	statutory re [MCL 38.1	equirements. (P.A. 2 132]).
☐ yes	🕱 no	6.	The local unit has been de unit.	elinquent in (	distributing tax revo	enues that w	ere collecte	ed for another taxin
☐ yes	yes no 7. The local unit has violated the Constitutional requirement (Article 9, Section 24) to fund current year earned pension benefits (normal costs) in the current year. If the plan is more than 100% funded and the overfunding credits are more than the normal cost requirement, no contributions are due (paid during the year).							
yes	X no	8.	The local unit uses credit of 1995 (MCL 129.241).	cards and h	as not adopted an	applicable po	olicy as red	quired by P.A. 266 o
x yes	☐ no	9.	The local unit has not adop	oted an inve	stment policy as re	quired by P./	A. 196 of 1	997 (MCL 129.95).
We hav	e enclos	ed	the following:			Enclosed	To Be	
The lette	r of comn	nent	s and recommendations.				TOIWAIG	led Required
Reports	on individ	ual	federal financial assistance	programs (	program audits).	Х		
	udit Repo							x
Certified	Public Acc	oun	ant (Firm Name) PAUI	L SMIHA	L C.P.A.			
Street Ad	691		N CASEVILLE ROAL	D	City CASEV	ILLE	State MI	<sup>ZIP</sup> 48725
Accounta	nt Signatu	re	aul A. Sm	has				

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#### PAUL A. SMIHAL CERTIFIED PUBLIC ACCOUNTANT 6915 N. CASEVILLE ROAD CASEVILLE, MICHIGAN 48725

06/01/2005

State Treasurer Local Audit Division Treasury Building Lansing, Michigan 48922

Re: Township of Hume

Audit as of March 31, 2005

Dear Sir:

This report if being written pursuant to section 7 (2) of the Public Act 2, P.A. of 1968 as amended. I have made an examination of the financial statements of the above mentioned local unit of government. My opinion dated June 1, 2005 with respect to these statements is included in my accountant's report submitted to you under date of June 1, 2005.

In accordance with the foregoing examination, I have complied with the minimum requirements as outlined in "Bulletin for the Audits of Local Units of Government in Michigan" (BUFALUG), as revised.

In accordance with the provisions of P.A. 275 of 1980, as amended, there are no accumulated deficits in the various fund balances of the above local unit, other than as disclosed in the financial statement including the notes thereto, or as described in the report of comments and recommendations. In addition, we found no substantive instances of noncompliance with the provision of P.A. 2 of 1968 (The Uniform Accounting and Budgeting Act) as amended, other than as disclosed in the financial statements including the notes thereto, or as described in the report of comments and recommendations as prescribed by the report guidelines for instances of noncompliance including in appendix B of the BULFALUG MANUAL.

I hereby state and affirm that I am a Certified Public Accountant registered to practice in the State of Michigan and am independent insofar as that term is defined by my profession.

A copy of my report of comments and recommendations, which has been forwarded to the aforementioned local unit of government, is enclosed.

In my report for the above-mentioned period, I have expressed an unqualified opinion with respect to the financial statements contained in this report.

In the last previous report by the local unit's independent Certified Public Accountant which covered the Period April 1, 2003 to March 31. 2004, an unqualified opinion was expressed.

Very truly yours

Paul A.Smihal C.P.A.

#### PAUL A. SMIHAL CERTIFIED PUBLIC ACCOUNTANT 6915 N. CASEVILLE ROAD CASEVILLE, MICHIGAN 48725

06/01/2005

Honorable supervisor and Members of Township Board Township of Hume Port Austin, MI 48467

I have examined the combined financial statements of the Township of Hume, Port Austin, MI, and the combined individual fund, and account group financial statements of the Township as of and for the year ended March 31, 2005, as listed in the table of contents. My examination was made in accordance with generally accepted auditing standards and accordingly, included such test of the accounting records and such other auditing procedures as I considered necessary in the circumstances.

In my opinion, the combined financial statements referred to above present fairly the financial position of the Township of Hume, Port Austin, MI. at March 31, 2005, and the results of its operations and the changes in financial position of its proprietary fund types for the year then ended, in conformity with generally accepted accounting principles applied on a basis consistent with that of the preceding year.

Also in my opinion, the combining individual fund, and the account group financial statements referred to above present fairly the financial position of the individual funds and account groups of individual proprietary funds for the year then ended, in conformity with generally accepted accounting principles applied on a basis consistent with that of the preceding year.

My examination was made for the purpose of forming an opinion on the combined financial statements taken as a whole and on the combining, individual fund, and account group statements. The accompanying financial information listed as supporting schedules in the table of contents is presented for purpose of additional analysis and is not a required part of the combined financial statements of the Township of Hume, Port Austin, MI. The information has been subjected to the auditing procedures applied in the examination of the combined, combining, individual fund, and account groups financial statements and in my opinion, is fairly stated in all material respects in relation to the combined financial statements taken as a whole.

Very truly yours,

Paul A. Smihal C.P.A.

#### **FINANCIAL SECTION**

#### **TOWNSHIP OF HUME COMBINED BALANCE SHEET ALL FUND TYPES AND ACCOUNT GROUPS 'MARCH 31, 2005**

GOVERNMENTAL FIDUCIARY ACCOUNT GROUPS **FUND TYPES** 

	GENERAL	ENTERPRISE FUNDS	GENERAL FIXED ASSETS	TOTAL MEMORANDUM ONLY
ASSETS				'
	\$ 172,202 \$ 3,810	49,312 <b>\$</b> 15,305	_	\$ 221,514
Accounts receivable - Fire Stlmt	51,539	15,305	0	19,115
Due from Fire Fund General Fixed Assets:	100	0	0	51,539 100
Land and Building	0	0	51,643	E4.040
Equipment	Õ	Õ	19,206	51,643 19,206
Furniture	0	Ö	3,931	3,931
Cemetery Improvements	0	0	555	555
Total Assets	227,651 '======	64,617 '======	75,335 '========	367,603
LIABILITIES AND FUND EQUITY				
LIABILITIES				
Due to General Fund		100	0	100
Accounts Payable	0	0	0	0
Payroll Taxes payable	1,591 '	, ' <del></del>	0 '	1,591
Total Liabilities	1,591	100	0	1,691
FUND EQUITY				
Investment in General Fixed Assets	0	0	75,335	75,335
Fund Balance	226,060	64,517	0	290,577
Total Fund Equity	226,060	64,517	75,335	365,912
TOTAL LIABILITY & FUND EQUITY	227,651	''	75.005	
	<b>.</b> .	64,617 '======== \$'	75,335 ========	367,603 \$'======
	•	- Ψ		Ψ=

# TOWNSHIP OF HUME COMPARATIVE BALANCE SHEET GENERAL FUND FOR THE YEAR ENDED MARCH 31, 2005 & 2004

ASSETS		March 31 2005		March 31 2004	
CURRENT ASSETS				<u> </u>	
Cash in bank	\$	172,202	\$	130,801	
Tax Rec'ble - Current		3,810		5,290	
Tax Rec'ble - DNR Account receivable Fire Settlement		0 51,539		5947 60,128	
Due from Tax Collection		0		3,282	
Due from Fire Fund Due from Road Fund		100		0	
Due nom Road Fund		0		14,965	
Total Assets	\$	227,651	\$	220,413	
		'========	•	========	
LIABILITIES AND FUND EQUITY					
LIABILITIES					
Due to General Fund	\$	0	\$	3,282	
Payroll taxes payable		1,591	•	1,569	
Total Liabilities		1,591	. ,	4851	
FUND EQUITY					
Fund Balance		226,060		215,562	
Total Fund Equity		226,060	٠.	215,562	
		1	,		
TOTAL LIABILITIES AND FUND EQUITY	\$	227,651	\$	220,413	
		'=======	•	========	

# TOWNSHIP OF HUME TRASH FUND COMPARATIVE BALANCE SHEET FOR THE YEAR ENDED MARCH 31, 2005 & 2004

ASSETS	March 31 <u>2005</u>		March 31 <u>2004</u>		
CURRENT ASSETS					
Cash in bank	\$ 47,273	\$	44,283		
Taxes receivable	9,766	,	11,869		
Total Assets	\$ 57,039	\$	56,152		
	'========		========		
LIABILITIES AND FUND EQUITY					
Due to General Fund		,	0		
Total Liabilities	0		0		
FUND EQUITY					
Fund Balance	57,039	ı	56,152		
Total Fund Equity	57,039		56,152		
TOTAL LIABILITIES AND FUND EQUITY	\$ 57,039	\$	56,152		
	'========	1	'=======		

# HUME TOWNSHIP ROAD FUND COMPARATIVE BALANCE SHEET FOR YEAR ENDED MARCH 31, 2005 & 2004

ASSETS		March 31 <u>2005</u>		March 31 2004	
CURRENT ASSETS					
Cash in bank	\$	1,688	\$	23,675	
Taxes receivable		3,670		10,820	
Total Assets	\$	5,358 '=======	\$	34,495 '=======	
LIABILITIES AND FUND EQUITY					
Due to Compani 5		_			
Due to General Fund		,		14,965	
Total Liabilities		0		14,965	
FUND EQUITY					
Fund Balance		5,358		19,530	
Total Fund Equity		5,358		19,530	
TOTAL LIABILITIES AND FUND EQUITY	\$	5,358	\$	34,495	
		'========	•	========	

### TOWNSHIP OF HUME FIRE FUND

## COMPARATIVE BALANCE SHEET FOR YEARS ENDED MARCH 31, 2005 & 2004

ASSETS		March 31 2005	March 31 2004		
CURRENT ASSETS  Cash in bank  Taxes receivable	\$	352 1,869	\$ 24 5,395		
Total Assets	\$	2,221 '=======	\$ 5,419 '======		
LIABILITIES AND FUND EQUITY					
Due to General Fund		100	0		
Total Liabilities		100	0		
FUND EQUITY					
Fund Balance		2,121	5,419		
Total Fund Equity		2,121	5,419		
TOTAL LIABILITIES AND FUND EQUITY	\$	2,221	\$ ' 5,419 '=======		

# TOWNSHIP OF HUME COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES ALL GOVERNMENTAL FUND TYPES AND ENTERPRISES FUND FOR THE YEAR ENDED MARCH 31, 2005

#### GOVERNMENTAL FIDUCIARY FUND TYPES

	FUND I	1765	
	GENERAL	ENTERPRISE FUNDS	TOTAL MEMORANDUM ONLY
REVENUES			
Tax Levy	\$ 58,553 \$	156,707 \$	215,260
Penalty/Interest on Deliquent Tax	646	1,309	1,955
Interest	2,412	325	2,737
Trailer Tax	366	0	366
State Revenue	52,884	2,878	55,762
State Tax Collection Fee	3,400	_,0.0	3,400
Miscellaneous	1,007	Ō	1,007
Transfers In	0	13,759	13,759
Total Revenues	119,268	174,978	294,246
EXPENDITURES			
SALARIES			
Supervisor	7,930	0	7,930
Clerk	8,900	0	8,900
Treasurer	9,400	0	9,400
Trustee	2,940	0	2,940
Total Salaries	29,170	0	29,170
ADMINISTRATION			
Office supplies	5,603	0	5,603
Education	365	0	365
Travel	65	0	65
Mileage	65	0	65
Board of Review	200	0	200
Assessor	13,719	0	13,719
Legal fees	1,155	0	1,155
Print & Publishing	807	0	807
Hall repairs & maintenance Insurance	635	0	635
Township dues	3,187	0	3,187
Utilities	1,052	0	1,052
Fica/Medicare	1,968 2,247	0	1,968
Miscellaneous	2,247 566	0	2,247
Audit and Accounting	1,350	0	566 1 350
Cemetery	1,350 1,050	0	1,350
Library	1,050 500	0	1,050
Election	2,318	0	500 2,318
Total Administration	36,852	0	36,852

#### **TOWNSHIPOF HUME**

## COMBINED STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE ALL GOVERNMENTAL FUND TYPES AND ENTERPRISE FUNDS FOR THE YEAR ENDED MARCH 31, 2005 (CONTINUED)

#### **GOVERNMENTAL FUND TYPES**

	GENERAL	ENTERPRISE FUNDS	TOTAL (MEMORANDUM ONLY)
PUBLIC SAFETY Fire Department - Port Austin Fire Department Ambulance	0 2,450 2,003	32,468 0 0	32,468 2,450 2,003
Total Public Safety	4,453	32,468	36,921
PUBLIC WORKS  Drain at large - Arthur Drain at large - Bayside Drain at large - Schram/walker Drain at large - Ruth Drain at large - Taft Garbage assessment Road maintenance/construction  Total Public Works	270 870 6,912 28 1,516 0 0	0 0 0 0 0 71,365 102,667	270 870 6,912 28 1,516 71,365 102,667
TRANSFER OUT	13,759 '	0	13,759
Total Expenditures  Excess of Revenues Over (under)  Expenditures	93,830 25,438	206,500 (31,522)	300,330 (6,084)
Fund Balance at April 1, 2004  Total Fund Equity	215,562 '215,562	81,100 81,100	296,662 '296,662
TOTAL LIABILITY & FUND EQUITY	'241,000 \$'==================================	' 49,578 \$'====== \$	,

#### TOWNSHIP OF HUME STATEMENT OF CHANGES IN ASSETS AND LIABILITIES YEAR ENDED MARCH 31, 2005

#### TAX COLLECTION FUND

		BALANCE March 31 2004	,	ADDITIONS		DELETIONS	BALANCE March 31 2005
ASSETS	,		•		-		 ***************************************
Cash	\$	3,341 S	\$,	198,885 ==========	\$	198,206 '=======	\$ 4,020 '=======
LIABILITIES							
Due to other Township Funds Due to County Due to Schools Due to State Education Due to Drains Due to General Fund		325 0 0 0 0 0 3,016	_ '.	0 0 0 0 0 4,020		325 0 0 0 0 3,016	 0 0 0 0 0 4,020
Total Liabilities	\$	3,341 \$	\$ <sub>.</sub>	4,020 =======	\$	3,341 =========	\$ 4,020

#### TOWNSHIP OF HUME NOTES TO FINANCIAL STATEMENTS FOR THE YEAR ENDED MARCH 31, 2005

#### **NOTE 1 – SIGNIFICANT ACCOUNT POLICIES:**

#### ACCOUNTING:

The financial statements for the year ended March 31, 2005, comprise those of all Township Funds. Such financial statements are maintained in accordance with principles of governmental account and State statutory requirements, applying the modified accrual basis of accounting for all funds. Revenue from State and Federal distributions are recorded when received in cash and Township property taxes and certain other revenues are recorded when taxes are levied or revenues earned. Expenditures are recorded as incurred.

#### **ACCOUNTING FOR CAPITAL EXPENDITURES:**

Generally accepted accounting principles applicable to governmental units as promulgated in the American Institute of Certified Public Accountants industry audit guide titles "Audit of State and Local Government Units" provide for differing accounting treatment for capital expenditures dependent upon the category of the funds from which the expenditures are made. In enterprise, intergovernmental service and certain trust funds, capital expenditures are capitalized in the fund and depreciated. In all other funds, including the General Fund, capital expenditures are treated in the same manner as other current expenditures in the fund and then to be recorded in a "general fixed asset" group of accounts.

The Township's accounting practices are in conformity with the above described generally accepted accounting principles.

#### **BASIS OF PRESENTATION:**

The financial activities of the Township of Hume are recorded in separate funds and are categorized as follows:

General Fund – This fund is used to account for all financial transactions not accounted For in another fund.

Special Revenue Funds – Road Fund, Fire Fund, and Trash Fund, are used to account For specific governmental revenues requiring separate accounting because of legal And regulatory provision or administrative action.

#### TOWNSHIP OF HUME NOTES TO FINANCIAL STATEMENTS FOR THE YEAR ENDED MARCH 31, 2005 (CONTINUED)

#### NOTE 2 - BALANCE SHEET CASH AND INTEREST BEARING DEPOSITS:

Deposits are carried at cost. Deposits of the Township are at one bank. Act 217, P. A. 1982, authorizes the Township to deposit and invest in the accounts of federally insured banks, insured credit unions, and savings and loon associations: bonds and other direct obligations of the United States, or an agency or instrumentality of the United States: United States government of Federal agency obligation repurchase agreements: banker's acceptance of United States banks, commercial paper rated within the three highest classifications by not less than two standard rating services, which matures not more than 270 days after the date of purchase, and which involves no more than 50 percent of any one fund: and mutual funds composed of investment vehicles which are prohibits security in the form of collateral, surety bond, or other form for the deposits of public money. An attorney General's opinion states that public funds may not be deposited in financial institutions located in states other than Michigan. The Township deposits are in accordance with statutory authority.

The Governmental Accounting Standards Board Statement No. 3 risk disclosures for the Township's cash deposits are as follows:

Deposits:	Carrying Amounts:
Insured (FDIC) Uninsured	\$221,514 -0-
Total Deposits	\$221,514

#### **NOTE 3 – CHANGES IN GENERAL FIXED ASSETS:**

	Balance March 31, 2004	Additions	Deletions	Balance March 31. 2005
Land and Bldg	\$51,643	0	0	\$51,643
Equipment	19,206	0	0	19,206
Furniture	3,931	0	0	3.931
Cemetery Improv	555	0	0	555
Totals	\$75,355	0	0	\$75,355

#### TOWNSHIP OF HUME NOTES TO FINANCIAL STATEMENTS FOR THE YEAR ENDED MARCH 31, 2005

#### **NOTE 4 – TOTAL – (Memorandum only)**

The "Memorandum Only" column represents the aggregate total of the various columnar statements by types and account groups. This total column is not comparable to a consolidation, and therefore, does not present consolidated information.

#### **NOTE 5 - BUDGET**

Hume Township adopts their budget by line item totals.

#### **NOTE 6 – PROPERTY TAXES**

	TAXABLE VALUE	TOTAL MILEAGE	<u>AMOUNT</u>
Roads	\$ 57,913,429	.9844	\$ 57,010
General	57,913,429	1.0226	59,222
Fire	57,913,429	<u>0.5000</u> 2.5070	<u>28,957</u> \$145,189

### NOTE 7 – EXCESS OF EXPENDITURES OVER APPROPRIATIONS IN BUDGETARY FUNDS:

P. A. 621 of 1978, section 18 (1), as amended, provides that a local unit shall not incur expenditures in excess of the amount appropriated.

In the body of the financial statements, the Township's actual expenditures and budgeted expenditures for the budgetary funds have been shown on a line item basis. The approved budgets of the Township for these budgetary funds were adapted to the line item level.

#### **NOTE 8 – JUDGEMENT – RECEIVABLE:**

On October 26, 2000 Hume Township was granted a judgment against Kinde Area Fire Board, Meade Township and Lincoln Township in the amount of \$85,897.60, payable over a period of ten years, which yearly payments of \$8,589.76 until paid in full. This was entered on record as a receivable. When payments are received they will reduce the receivable until the balance is zero. Current amount due as of March 31, 2005 is \$51,538.56.

#### **NOTE 9 – CONTRACTUAL FIRE PROTECTION:**

At a meeting of the Township Board held on March 15, 1999, an agreement was approved with the Port Austin Area Fire Department for fire protection services only, commending April 1, 1999 thru March 31, 2001. The Township will make an annual operating contribution to the Department of .5000 mill plus \$350.00 per run. The dollar amount paid will vary with the change in taxable value. The Township has paid \$32467.71 towards the contract during the year ended March 31, 2005. This contract was renewed on February 17, 2002 for a period of 10 years commencing April 1, 2001 until March 31, 2011. The financial terms of the contract remain the same as previous contracts.

#### SUPPLEMENTAL DATA

#### **AUDITOR'S REPORT ON SUPPLEMENTAL INFORMATION**

#### **HUME TOWNSHIP**

My examination of HumeTownship for the year ended March 31, 2005, was made primarily for the purpose of formulating on overall of the Township's combined balance sheet at March 31, 2005, and its combined statement of revenue, expenditures and changes in fund equity for the year then ended. The accompanying additional information has been compiled from the accounting applied in the examination of financial statements mentioned above. In my opinion, the supplemental statements presented for the year ended March 31, 2005 are fairly stated in all material respects in relation to the financial statement taken as a whole.

## TOWNSHIP OF HUME STATEMENT OF GENERAL FUND EXPENDITURES BUDGET AND ACTUAL FOR THE YEAR ENDED MARCH 31, 2005

GENERAL GOVERNMENT		BUDGET 2004-2005		ACTUAL 2004-2005	Ų	VARIANCE FAVORABLE UNFAVORABLE)
Salaries: Supervisor and Deputy Treasurer and Deputy Clerk and Deputy Trustees	\$		\$	7,930 9,400 8,900 2,940	\$	
Administration: Supplies and Material Education Travel Assessor Legal Fees Printing and Publishing Hall repairs and Maintenance Insurance Dues Utilities Taxes - FICA/Medicare Board of Review Miscellaneous Accounting fees Elections Cemetery Library	,		•	5,603 365 65 13,719 1,155 807 635 3,187 1,052 1,968 2,247 200 631 1,350 2,318 1,050 500	_ •	
Total General Government	\$	66,022	\$		\$	0
PUBLIC SAFETY: Fire Protection Ambulance	•		'.	2,450 2,003	<b>'</b> .	
Total Public Safety		4,453		4,453		0
PUBLIC WORKS: Drains at Large	•		- <b>-</b> '.	9,596	'.	
Total Public Works		9,596		9,596		0
TRANSFERS OUT		13,759		13,759		0
TOTAL EXPENDITURES	\$,	93,830 ========	\$	93,830 =========	\$	0

# TOWNSHIP OF HUME STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE TRASH FUND BUDGET AND ACTUAL YEAR ENDED MARCH 31, 2005

	BUDGET 2004-2005	ACTUAL 2004-2005	VARIANCE FAVORABLE (UNFAVORABLE)
REVENUES: Current Tax Collections Interest Interest/Penalty on Delq tax In lieu of taxes	\$ '	\$ 71,400 230 622 0	\$
Total Revenues	72,25	2 72,252	0
EXPENDITURES Trash Removal Total Expenditures	'71,36	71,365 ' 55 71,365	
EXCESS OF REVENUES (EXPENDITURES)	88	s7 887	
FUND BALANCE Beginning of Year	·	56,152	0
FUND BALANCE End of Year		\$ 57,039 '======	

# TOWNSHIP OF HUME STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE ROAD FUND BUDGET AND ACTUAL YEAR ENDED MARCH 31, 2005

	BUDGET 2004-2005		ACTUAL 2004-2005	VARIANCE FAVORABLE (UNFAVORABLE)
REVENUES:				
Current Tax Collections Interest	\$	\$	56,365 71	\$
Interest/penalty delq tax			457	
Transfer from General Fund State revenue			13,759 2878	_ 1
Total Revenues			73,530	
EVDENDITUDES				
EXPENDITURES  Dust Control/Construction/Repai	r '	'	102,667	'
Total Expenditures			102,667	
EXCESS OF REVENUES			(20.427)	
(EXPENDITURES)	\$'======	== \$'	(29,137) ========	\$'========
FUND BALANCE Beginning of Year			34,495	
FUND BALANCE				
End of Year		\$,	5,358 ========	

## TOWNSHIP OF HUME STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE FIRE FUND

#### BUDGET AND ACTUAL YEAR ENDED MARCH 31, 2005

		BUDGET 2004-2005		TUAL 4-2005	VARIANCE FAVORABLE (UNFAVORABLE)
REVENUES: Current Tax Collections Interest Interest/penalty delq tax	\$	\$		28,942 23 205	_ '
Total Revenues		29,170		29,170	0
EXPENDITURES					
Port Austin Fire Dept Contract		1	_ '		'
Total Expenditures		32,468		32,468	0
EXCESS OF REVENUES (EXPENDITURES)	;	\$'=======	\$'===	(3,298	0 = \$'========
FUND BALANCE Beginning of Year				5,419	Ð
FUND BALANCE End of Year			\$ '==	2,12 ======	1 =

#### PAUL A. SMIHAL CERTIFIED PUBLIC ACCOUNTANT 6915 N. CASEVILLE ROAD CASEVILLE, MICHIGAN 48725

June 1, 2005

Honorable Supervisor and Members of Township Board Township of Hume Port Austin, MI 48467

#### Gentlemen:

I have recently concluded my examination of the accounting records of the Township of Hume for the year ended March 31, 2005. In connection with that examination, I wish to make the following comments and recommendations.

### GENERAL FIXED ASSET GROUP OF ACCOUNTS

Generally accepted accounting principles require that a general fixed asset group of accounts be maintained by all governmental units. I was pleased to see that the Township has a list on file, and that it was reviewed before the audit.

#### **INVESTMENTS**

I was pleased to see that the Township invested excess money into savings resulting in a total of \$2,737 interest income for all funds combined.

#### **BUDGET**

P.A. 621 of 1978, section 18 (1), as amended, provides that a local unit shall not incur expenditures in excess of the amount appropriated.

In the body of the financial statements, the Township's actual expenditures and budgeted expenditures for the budgetary funds have been shown on a functional basis. The approved budgets of the township for these budgetary funds were adapted to the (functional) level.

#### RECOMMENDATIONS

The Fire Fund needs to maintain their own bank account, either savings or checking. All bank accounts should have the name of the fund on the account.

Deposits, withdrawals and daily transactions need to be made in a timely manner.

#### **OTHER**

This report is intended solely for the information and use of the Township of Hume's management, and others within administration. This restriction is not intended to limit distribution of this report which upon acceptance by the Township Board is a matter of public record.

I wish to thank the Officials of the Township of Hume for their cooperation during the course of my examination

> Very truly yours, [ Smither

Paul A. Smihal C.P.A.